



EXCITING CHANGES AT ST. THERESA CHURCH



A Note... FROM THE PASTOR

Our new facilities have been in operation for over a year now, and we appreciate your continued patience as we learn best practices for managing such a large and busy campus. This past spring, I asked a committee to conduct an independent review of our operations, which resulted in some exciting changes to our staff and facilities that I'd like to share with you...

Please Welcome... OUR PARISH PASTORAL MINISTER

Sharon Chipman will join our staff as our Pastoral Minister, effective June 1. Sharon comes to us with a deep love for our parish, having worshipped with us as a parishioner for the past twelve years, as well as countless hours as a volunteer in many of our ministries. Sharon has been involved in church ministry for over thirty years. She has a Masters of Divinity degree from the Franciscan School of Theology in Berkeley and a Masters of Arts degree in Theology from the Graduate Theological Union.

The Pastoral Council and I desire a full integration of school and parish families. Sharon will work with the parish and school in order to enhance our partnership while providing opportunities for full and active participation in the spiritual life of the parish. Please join me in welcoming her to our staff.

Our Staff... AT YOUR SERVICE

In order to increase my role as your pastoral leader, concentrating on the vision and spiritual direction of our parish, I have asked Kristine Kvochak to be our Operations Manager. Kristine will handle our day-to-day parish administration, including the management of our staff. Kristine will continue to lead our Faith Formation programs, also gaining support from the addition of Sharon. Debbie Rubin and Cathy Brady's responsibilities also have a few changes and I invite you to view our duties and roles on the back of this page.

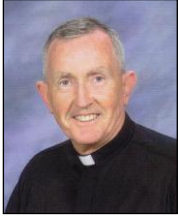
Announcing... A NEW HOME FOR THE PARISH OFFICES

During the week of June 21, our main Parish Office will move from the Rectory to the Parish Center, 2nd floor. Formerly the convent, this newly renovated building is between the school and the Event Center. Part of our building campaign included a plan to embrace the Parish Center as the heart of parish activity. In this spirit we are delighted to bring parish administration under one roof. The Rectory rooms will remain available as meeting spaces, but all business and administration will now be handled in the Parish Center.

ST. THERESA PARISH STAFF

TEL: 510.547.2777

FR. PATRICK GOODWIN, PASTOR EXT. 21



- Leadership, vision and mission for community in partnership with Pastoral Council, Finance Committee and School
- Spiritual direction and development of parish through prayerful liturgy and ongoing education, including RCIA
- Fostering pastoral care of the sick, relationship and grief counseling, and sacrament preparation

KRISTINE KVOCHAK, OPERATIONS MANAGER & FAITH FORMATION DIRECTOR EXT. 25



- Day to day parish administration and management, including staff
- Faith Formation program grades 1-8 and Teen Confirmation
- Sacrament preparation for children's First Reconciliation, First Eucharist and Teen Confirmation
- Junior High and High School Youth Ministry

CATHY BRADY, LITURGY DIRECTOR EXT. 26



- Liturgy planning and coordination with all liturgical ministries for all Masses weddings, funerals, school, and Baptism preparation
- Support to Fr. Goodwin for sacramental scheduling and RCIA program
- Maintenance of parish website
- Weekly parish bulletin

SHARON CHIPMAN, PARISH PASTORAL MINISTER EXT. 39



- Assist Pastor and Principal to enhance spirituality of St. Theresa community by providing theological, pastoral, liturgical ministry support to all programs
- Core Teen Confirmation curriculum, including development of monthly session content and leadership training

GEORGE HUSSON, DIRECTOR OF MUSIC MINISTRIES EXT. 11



- Provides a comprehensive parish music program enhancing all parish liturgical ministries working with Pastor, Liturgy Director, Liturgy Team and School
- Coordination of Adult and Children's Choirs including hand bells, cantors, and instrumental music ministries

DEBBIE RUBIN, SECRETARY AND FACILITIES MANAGER EXT. 20



- Responsible for facility scheduling and management of all maintenance volunteers and contractors
- Mass Intentions, Sacramental Record keeping, New Parishioner and parish accounting
- Parish staff administrative support